#### AGENDA

### County Investment Advisory Committee April 29, 2011–Time 9:00 a.m.

### Executive Conference Room - Second Floor M.C. Blanchard Judicial Building

- 1. Call to Order.
- 2. Roll Call: M. Blaise Adams, Chairman (8/22/2007-8/21/2013)

Robert Beargie, Vice Chairman (8/20/2006-8/21/2012)

Bob Alft (11/13/2009-11/12/2012)

Honorable Ernie Lee Magaha, or designee

Amy Lovoy, designee for the County Administrator

- 3. Invocation Honorable Ernie Lee Magaha, or designee.
- 4. Legal Advertisement Did the Clerk's Office receive the Proof of Publication?
- 5. Approval of Minutes

<u>Recommendation:</u> That the County Investment Advisory Committee (CIAC) approve the Minutes of the Quarterly CIAC Meeting held January 28, 2011, as prepared by the Clerk to the Board's Office.

6. Review of Investment Reports

Review of Investment Reports for January, February, and March 2011 - Patty Sheldon.

- 7. Portfolio Review and Market Update Steven Alexander and David Jang, PFM Asset Management, LLC.
- 8. Adjournment.



## ERNIE LEE MAGAHA CLERK OF THE CIRCUIT COURT AND COMPTROLLER ESCAMBIA COUNTY, FLORIDA

◆ AUDITOR ◆ ACCOUNTANT ◆ EX-OFFICIO CLERK TO THE BOARD ◆ CUSTODIAN OF COUNTY FUNDS ◆

AI-649 Item #: 5.

**County Investment Advisory Committee** 

Meeting

04/29/2011

Date:

Approval of Minutes

From:

**Doris Harris** 

#### **Recommendation:**

<u>Recommendation:</u> That the County Investment Advisory Committee (CIAC) approve the Minutes of the Quarterly CIAC Meeting held January 28, 2011, as prepared by the Clerk to the Board's Office.

#### **Attachments**

CIAC #5

Form Review

Form Started By: Doris Harris

Started On: 04/06/2011 04:36 PM

Final Approval Date: 04/06/2011

## MINUTES OF THE QUARTERLY MEETING OF THE COUNTY INVESTMENT ADVISORY COMMITTEE HELD JANUARY 28, 2011

M. C. BLANCHARD JUDICIAL BUILDING

EXECUTIVE ADMINISTRATION CONFERENCE ROOM, SECOND FLOOR 190 GOVERNMENTAL CENTER, PENSACOLA, FLORIDA

(9:03 a.m. – 9:30 a.m.)

Present: M. Blaise Adams, Chairman, Board of County Commissioners' Appointee

Robert A. Beargie, Vice Chairman, Board of County Commissioners' Appointee

Bob Alft, Clerk of the Circuit Court and Comptroller's Appointee

Lisa N. Bernau, Chief Deputy Clerk, Clerk and Comptroller's Designee

Charles R. "Randy" Oliver, County Administrator

Others

Present: Cheryl Maher, Accounting Supervisor, Clerk's Office

Brenda Chestnutt. Tax Collector's Office

Stephan Hall, Budget Manager, Management and Budget Services Bureau

Doris Harris, Clerk to the Board's Office

Absent: Gene M. Valentino, BCC Oversight Representative

#### AGENDA NUMBER

#### 1-2. Call to Order/Roll Call

Mr. Adams called the County Investment Advisory Committee (CIAC) Quarterly Meeting to order at 9:03 a.m., with a quorum present.

#### 3. Invocation

Mrs. Bernau delivered the Invocation.

#### 4. <u>Legal Advertisement</u>

The CIAC was advised by Mrs. Harris that the Meeting was advertised in the Board of County Commissioners – Escambia County, Florida, Meeting Schedule January 24, 2011 – January 28, 2011, Legal No. 1506932, as published in the Pensacola News Journal on January 22, 2011.

#### MINUTES OF THE CIAC MEETING - Continued

#### AGENDA NUMBER – Continued

#### 5. Approval of Minutes

Motion made by Mrs. Bernau, seconded by Mr. Alft, and carried unanimously, approving the Minutes of the Quarterly Meeting of the CIAC held October 29, 2010, as prepared by Doris Harris, Clerk to the Board's Office.

6. Review of Investment Reports for October, November, and December 2010

The CIAC:

- A. Reviewed the Investment Reports for October, November, and December 2010, which reflect that:
  - (1) The total portfolio earnings for October 31, 2010, equaled \$141,742, the short-term portfolio achieved an average yield of .44%, which should be benchmarked against the Standard & Poor's (S&P) Government Investment Pool (GIP) 30 Day Index of .14%, and the long-term core portfolio achieved an average Yield to Maturity at Cost of 1.16%, which should be benchmarked against the Merrill Lynch 1-3 Year Treasury Index of .22;
  - (2) The total portfolio earnings for November 30, 2010, equaled \$163,157, the short-term portfolio achieved an average yield of .40%, which should be benchmarked against the S&P GIP 30-Day index of .12%, the long-term core portfolio achieved an average Yield to Maturity at Cost of 1.15%, which should be benchmarked against the Merrill Lynch 1-3 Year Treasury Index of .18%, and total year-to-date earnings of \$304,899; and
  - (3) The total portfolio earnings for December 31, 2010, equaled \$104,032, the short-term portfolio achieved an average yield of .38%, which should be benchmarked against the S&P GIP 30-Day index of .11%, the long-term core portfolio achieved an average Yield to Maturity at Cost of 1.15%, which should be benchmarked against the Merrill Lynch 1-3 Year Treasury Index of -.19%, and total year-to-date earnings of \$408,931; and

(Continued on Page 3)

#### MINUTES OF THE CIAC MEETING – Continued

#### AGENDA NUMBER – Continued

#### 6. Continued...

- B. Received the PFM Asset Management, LLC, *Investment Performance Review, Quarter Ended December 31, 2010*, which includes an Executive Summary that reflects that:
  - ➤ The County's Long Term portfolio is of high credit quality and maintains adequate liquidity; the portfolio is invested entirely in Federal Agency, U.S. Treasury, corporate note, commercial paper, and municipal bond securities, which are allocated among high quality issuers rated AAA, AA, A-1+, and A-1
  - ➤ Intermediate-term Treasury yields declined to record lows over the quarter; two-year U. S. Treasury rates closed at 0.33% in early November, spurred by the announcement of a second round of quantitative easing (QE2) by the Federal Reserve at its November 3 (2010) FOMC (Federal Open Market Committee) meeting; the Fed called for an additional \$600 billion in longer-term Treasury purchases through June 2011 in an attempt to reduce corporate, consumer, and mortgage borrowing rates, thus stimulating economic growth through corporate investment and support for the housing sector; by the end of the fourth quarter of 2010, the Fed had purchased nearly \$168 billion in Treasury securities
  - ▶ By the end of the quarter, intermediate-term yields increased sharply from record lows in early November, but remained well below long-term historical averages; the yield increases were due in part to increased inflation expectations as a result of QE2, as well as the extension of the Bush-era tax cuts, which will add an additional \$858 billion to the economy over two years; the two-year U. S. Treasury yield ended the quarter at 0.59%, closing 0.17% higher than it opened
  - Overall economic conditions appear to be improving; for example, third quarter GDP (Gross Domestic Product) was 2.6%, a substantial improvement over second quarter GDP; however, this level of growth remains insufficient to impact the problematically high unemployment rate; nonetheless, the unemployment rate was 9.4% in December (2010), the lowest reading of the year; at the same time, the number of discouraged workers hit a record high 3.1 million these workers are not counted in the headline unemployment rate

(Continued on Page 4)

#### MINUTES OF THE CIAC MEETING - Continued

#### AGENDA NUMBER - Continued

#### 6. Continued...

#### B. Continued...

- ➤ Over the course of the quarter, PFM was able to use active management strategies to take advantage of the volatility in yields; in the Long-Term portfolio PFM made several sector swaps in addition to extension trades; for example, in October and November PFM sold federal agency and Treasury securities in the one- to three-year maturity range and targeted purchases in the five-year area this strategy resulted in realizing \$27,000 in gains on sales; the Portfolio realized over \$81,000 in gains on sales over the quarter
- ➤ At the beginning of the quarter, PFM targeted the portfolio's duration at 95% of the benchmark's duration in order to benefit from the yield and roll down offered by the steep yield curve; over the quarter, as rates increased and the yield curve steepened further, PFM extended the duration of the portfolio closer to the benchmark's duration; the portfolio's return of -0.75% underperformed the benchmark's return of -0.67% by 8 basis points (0.08%); the extension trades were done in October through early December to take advantage of rising rates; however, when Congress passed the Fiscal Stimulus package in mid-December, rates continued to rise, resulting in the Portfolio's total return performance to be negative for the quarter
- PFM will continue to follow the prudent investment strategies that have safely provided the County with favorable long-term performance during the period of historic low interest rates
- ➤ Rates have bounced back from all-time lows, but remain depressed from a historical standpoint; the Fed is signaling that it plans to continue to keep rates low for an extended period; as such, PFM will position the portfolio's duration close to the benchmark's duration in order to capitalize on added yield and roll down; PFM will closely monitor the markets to make select purchases of securities when rates move towards the upper end of their range

(Continued on Page 5)

#### MINUTES OF THE CIAC MEETING - Continued

#### AGENDA NUMBER - Continued

#### 6. Continued...

#### B. Continued...

- In the coming quarter, PFM will look for opportunities to purchase commercial paper, which has provided a yield advantage over comparably maturing short-term securities; additionally, utilizing commercial paper will allow PFM to barbell the portfolio by offsetting the duration from longer-term securities
- Agency spreads over Treasuries continue to be compressed; PFM will allocate about 35-40% of the portfolio to Treasuries; in the case that spreads widen, Treasuries could outperform agencies; at that point, PFM will restructure the portfolio, allocating a larger portion to agency securities
- C. Was advised by Mrs. Maher that staff will provide information at the next CIAC Meeting (April 29, 2011) relative to County Administrator Oliver's inquiry concerning the investment of Certificates of Deposit through the CDARS (Certificate of Deposit Account Registry Service) Program.

#### 7. Adjourn

Mr. Adams adjourned the CIAC Meeting at 9:30 a.m.



## ERNIE LEE MAGAHA CLERK OF THE CIRCUIT COURT AND COMPTROLLER ESCAMBIA COUNTY, FLORIDA

◆ AUDITOR ◆ ACCOUNTANT ◆ EX-OFFICIO CLERK TO THE BOARD ◆ CUSTODIAN OF COUNTY FUNDS ◆

AI-666 Item #: 6.

**County Investment Advisory Committee** 

Meeting Date:

04/29/2011

Issue:

**Review of Investment Reports** 

From:

**Doris Harris** 

#### **Recommendation:**

Review of Investment Reports for January, February, and March 2011 - Patty Sheldon.

**Attachments** 

CIAC #6

Form Review

Form Started By: Doris Harris

Started On: 04/07/2011 02:02 PM

Final Approval Date: 04/07/2011



EXECUTIVE ADMINISTRATION/LEGAL DIVISION ACCOUNTING DIVISION
APPEALS DIVISION ARCHIVES AND RECORDS CENTURY DIVISION CHILD SUPPORT CLERK TO THE BOARD COUNTY CIVIL COUNTY CRIMINAL COURT DIVISION CIRCUIT CIVIL CIRCUIT CRIMINAL
DOMESTIC RELATIONS

FAMILY LAW

#### ERNIE LEE MAGAHA **CLERK OF THE CIRCUIT COURT & COMPTROLLER** ESCAMBIA COUNTY, FLORIDA

♦AUDITOR♦ACCOUNTANT♦EX-OFFICIO CLERK TO THE BOARD♦CUSTODIAN OF COUNTY FUNDS♦

FINANCE JURY ASSEMBLY GUARDIANSHIP HUMAN RESOURCES
JUVENILE DIVISION MARRIAGE MENTAL HEALTH
MANAGEMENT INFORMATION SYSTEMS
OFFICIAL RECORDS ONE STOP
OPERATIONAL SERVICES
PROBATE DIVISION TRAFFIC DIVISION TREASURY

#### MEMORANDUM

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Honorable Board of County Commissioners

FROM:

Ernie Lee Magaha

Clerk of the Circuit Court & Comptroller Shelder by C. Maker

By:

Patricia L. Sheldon, CPA, CGFO, CPFO, CPFIM

Administrator for Financial Services Clerk of the Circuit Court & Comptroller

DATE:

February 10, 2011

SUBJECT:

January 2011 Investment Report

#### RECOMMENDATION:

That the Board accepts, for filing with the Board's Minutes, the Investment Report for the month ended January 31, 2011, as required by Ordinance 95-13.

Please do not hesitate to call me at 595-4825 if you have any questions, suggestions or comments.

PLS/nac

# ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS INVESTMENT PORTFOLIO SUMMARY REPORT FISCAL YEAR 2010-2011

# As of January 31, 2011

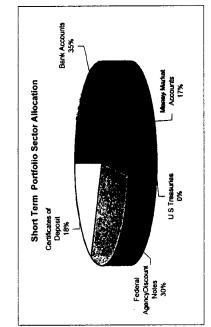
## PORTFOLIO COMPOSITION

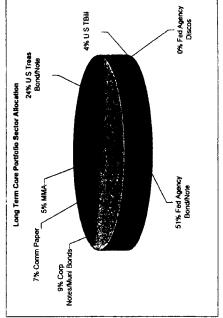
			0.09%		Benchmark S&P GIP Index 30 Day:
\$75,722	0.39% YTD Earnings:	싵	0.39%		Short Term Portfolio Yield:
100%	135,291,093	\$	135,329,823	₩	Total Short Term Portfolio Assets:
4004	000 000		000 000		: (1
30%	39,961,270		40,000,000		Federal AgencyDiscount Notes
<b>%</b> 0	•		1		U S Treasuries
17%	22,838,098		22,838,098		Money Market Accounts
35%	47,491,725	<b>€</b> 3	47,491,725	63	Bank Accounts
Percent	Market Value		Par Value		SHORT TERM PORTFOLIO (Maturities < or = to 1 Year):

LONG TERM CORE PORTPOLIO (Maturities > 1 Year):	£23 470 000	\$23 501 071	74%
US Treasury Dorlaringtes	000,074,25	3 008 052	4%
US Ireasury Bill	4,000,000	2,550,552	7 6
Federal Agency Discount Notes	•	1	85
Federal Agency Bond/Note	50,450,000	51,560,685	51%
Corporate Notes/Muni Bonds	8,650,000	9,176,380	<b>%</b> 6
Commercial Paper	7,319,000	7,314,544	7%
Federated Govt Money Market Fund	4,645,905	4,645,905	2%
Total Managed CORE Assets:	\$98,534,905	\$100,197,537	100%
CORE Portfolio Yield to Maturity at Cost:	1.18%	.18% YTD Earnings:	444,755
CORE Portfolio Yield to Maturity at Market:	1.14%		
Benchmark Merrill Lynch 1-3 Yr Treasury Index:	0.17%		

235,488,630 Total Portfolio: \$ 233,864,728

111,546	520,477
<b>5</b>	~
Current Month Earnings:	Year to Date Earnings:



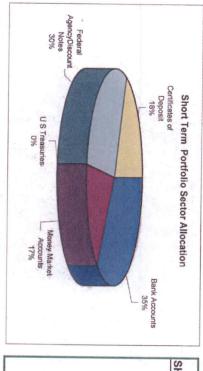






# ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS INVESTMENT PORTFOLIO SUMMARY REPORT FISCAL YEAR 2010-2011 As of January 31, 2011

# PORTFOLIO COMPOSITION



\$ 47,491,725 \$ 22,838,098 40,000,000 25,000,000 25,000,000 \$ 135,329,823 \$  0.39% YTD E			0.09%		Benchmark S&P GIP Index 30 Day:
## ## ## ## ## ## ## ## ## ## ## ## ##	\$75,722	YTD Earnings:	0.39%		Short Term Portfolio Yield:
## 47,491,725 \$ 47,491,725 ##	100%	1 1	135,329,823	S	Total Short Term Portfolio Assets:
ant Notes 47,491,725 47,491,725 22,838,098 22,838,098 22,838,098 40,000,000 39,961,270 25,000,000 25,000,000					
art Notes 47,491,725 \$ 47,491,725 tts 22,838,098 22,838,098 - 2,838,098 - 40,000,000 39,961,270	18%	25,000,000	25,000,000		Certificates of Deposit
47,491,725 \$ 47,491,725 Accounts 22,838,098 22,838,098	30%	39,961,270	40,000,000		Federal AgencyDiscount Notes
47,491,725 \$ 47,491,725 Accounts 22,838,098 22,838,098	0%				U S Treasuries
\$ 41,491,125 \$ 47,491,725	17%	22,838,098	22,838,098		Money Market Accounts
9	35%	\$ 47,491,725	47,491,725	49	Bank Accounts

51% Fed Agency Bond/Note			9% Corp Notes/Muni Bonds	7% Comm Paper 5% MMA	Long Term Core Portf
0% Fed Agency Discos		4% USTBill		24% U S Treas Bond/Note	Long Term Core Portfolio Sector Allocation

		1.14%	CORE Portfolio Yield to Maturity at Market:
\$ 444,755	1.18% YTD Earnings: \$	1.18%	CORE Portfolio Yield to Maturity at Cost:
100%	\$100,197,537	\$98,534,905	Total Managed CORE Assets:
5%	4,645,905	4,645,905	rederated Govt Money Market Fund
7%	7,314,544	7,319,000	Commercial Paper
9%	9,176,380	8,650,000	Corporate Notes/Muni Bonds
51%	51,560,685	50,450,000	Federal Agency Bond/Note
0%	,		Federal Agency Discount Notes
4%	3,998,952	4,000,000	US Treasury Bill
24%	\$23,501,071	\$23,470,000	US Treasury Bond/Notes

Total Portfolio: \$ 233,864,728 \$ 235,488,630

Current Month Earnings: \$ 111,546
Year to Date Earnings: \$ 520,477



EXECUTIVE ADMINISTRATION/LEGAL DIVISION
ACCOUNTING DIVISION
APPEALS DIVISION
ARCHIVES AND RECORDS
CENTURY DIVISION
CHILD SUPPORT
CLERK TO THE BOARD
COUNTY CIMIL
COUNTY CIMIL
COUNTY CRIMINAL
COURT DIVISION
CIRCUIT CMIL
CIRCUIT CRIMINAL
DOMESTIC RELATIONS
FAMILY LAW

### ERNIE LEE MAGAHA CLERK OF THE CIRCUIT COURT AND COMPTROLLER ESCAMBIA COUNTY, FLORIDA

. AUDITOR . ACCOUNTANT . EX-OFFICIO CLERK TO THE BOARD . CUSTODIAN OF COUNTY FUNDS .

FINANCE
JURY MANAGEMENT
GUARDIANSHIP
HUMAN RESOURCES
JUVENILE DIVISION
MARRIAGE
MENTAL HEALTH
MANAGEMENT INFORMATION SYSTEMS
OPTICIAL RECORDS
ONE STOP
OPERATIONAL SERVICES
PROBATE DIVISION
TRAFFIC DIVISION
TRAFFIC DIVISION
TRAFFIC TIVISION

#### MEMORANDUM

TO:

Honorable Board of County Commissioners

FROM:

Ernie Lee Magaha

Clerk of the Circuit Court & Comptroller

By: Patricia L. Sheldon

Patricia L. Sheldon, CPA, CGFO, CPFO, CPFIM

Administrator for Financial Services
Clerk of the Circuit Court & Comptroller

DATE:

March 10, 2011

SUBJECT:

February 2011 Investment Report

#### **RECOMMENDATION:**

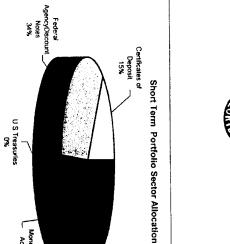
That the Board accepts, for filing with the Board's Minutes, the Investment Report for the month ended February 28, 2011, as required by Ordinance 95-13.

The total portfolio earnings for the month of February equaled \$126,941. The short term portfolio achieved an average yield of .37% benchmarked against the Standard & Poor's Government Investment Pool 30 Day index yield of .09%. The core portfolio achieved an average Yield to Maturity at Cost of 1.19% benchmarked against the Merrill Lynch 1-3 Yr. Treasury Index of (.23%).

All investments included in the County's portfolio are in compliance with the County's Investment Policy.

Please do not hesitate to call me at 595-4825 if you have any questions.

PLS/nac



Money Market
Accounts
21%





## PORTFOLIO COMPOSITION

ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS INVESTMENT PORTFOLIO SUMMARY REPORT

**FISCAL YEAR 2010-2011** As of February 28, 2011

		0.09%	Benchmark S&P GIP Index 30 Day:
\$104,538	0.37% YTD Earnings:	0.37%	Short Term Portfolio Yield:
100%	132,451,440	132,489,550 \$	Total Short Term Portfolio Assets:
%c1	20,000,000	20,000,000	Certificates of Deposit
34%	44,961,890	45,000,000	Federal AgencyDiscount Notes
20%			U S Treasuries
21%	27,843,231	27,843,231	Money Market Accounts
30%	39,646,319	39,646,319 \$	Bank Accounts \$
Percent	Market Value	Par Value	SHORT TERM PORTFOLIO (Maturities < or = to 1 Year)

Fed Agency Bond/Note							/	XWW KC		Long Term Core Portfolio Sector Allocation
0% Fed Agency Discos					0% U.S. TBIII		_		Bond/Note	y Allocation
CORE PORTIONO FIELD to Maturity at Market: Benchmark Merrill Lynch 1-3 Yr Treasury Index:	CODE Boatolic Viola to Maturity at Cost	Total Managed CORE Assets:	Federated Govt Money Market Fund	Commercial Paper	Corporate Notes/Muni Bonds	Federal Agency Bond/Note	Federal Agency Discount Notes	US Treasury Bill	US Treasury Bond/Notes	LONG TERM CORE PORTFOLIO (Maturities > 1 Year):
	1.19%	\$98,632,639	4,753,639	7,319,000	8,650,000	50,450,000			\$27,460,000	
ŭ	YTD Earnings:	\$100,017,208	4,753,639	7,316,728	9,148,711	51,387,480	•	•	\$27,410,651	

\$ 542,881

28% 0% 0% 51% 51% 7%

7% Comm Paper

Total Portfolio: \$ 231,122,188 232,468,647

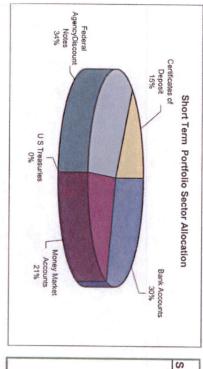
Current Month Earnings: \$ Year to Date Earnings: \$ 647,418 126,941

3/17/2011 CR I-1D



# ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS INVESTMENT PORTFOLIO SUMMARY REPORT FISCAL YEAR 2010-2011 As of February 28, 2011

## PORTFOLIO COMPOSITION



The second secon		0.09%		Benchmark S&P GIP Index 30 Day:
\$104,538	0.37% YTD Earnings:	0.37%		Short Term Portfolio Yield:
100%	\$ 132,451,440	132,489,550	69	Total Short Term Portfolio Assets:
15%	20,000,000	20,000,000		Certificates of Deposit
34%	44,961,890	45,000,000		Federal AgencyDiscount Notes
0%				U S Treasuries
21%	27,843,231	27,843,231		Money Market Accounts
30%	\$ 39,646,319	39,646,319	69	Bank Accounts
Percent	Market Value	rar value	- to I real)	CHOINT I CINIT CALL (MIGHTHES > OF = 10 1 Teal) Fat Value

5% MM/A 0% U S Treas Bond/Note 0% U S TBill 0% Fed Agency Discoss			9% Corp Notes/Muni Bonds	7% Comm Paper	
Bond/t	51% Fed Agency Band/Note			1	Could retiff core Louding a
	0% Fed Agen	0% U S TBI	_	28% U S Treas Bond/Note	CIOI Allocation

		1.23% -0.23%	CORE Portfolio Yield to Maturity at Market: Benchmark Merrill Lynch 1-3 Yr Treasury Index:
542,881	1.19% YTD Earnings: \$	1.19%	CORE Portfolio Yield to Maturity at Cost:
100%	\$100,017,208	\$98,632,639	Total Managed CORE Assets:
5%	4,753,639	4,753,639	rederated Govt Money Market Fund
7%	7,316,728	7,319,000	Commercial Paper
9%	9,148,711	8,650,000	Corporate Notes/Muni Bonds
51%	51,387,480	50,450,000	Federal Agency Bond/Note
0%			Federal Agency Discount Notes
0%		•	US Treasury Bill
28%	\$27,410,651	\$27,460,000	US Treasury Bond/Notes

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Current Month Earnings: \$ 126,941
Year to Date Earnings: \$ 647,418



EXECUTIVE ADMINISTRATION/LEGAL DIVISION
ACCOUNTING DIVISION
APPEALS DIVISION
ARCHIVES AND RECORDS
CENTURY DIVISION
CHILD SUPPORT
CLERK TO THE BOARD
COUNTY CIVIL
COUNTY CRIMINAL
COURT DIVISION
CIRCUIT CIVIL
CIRCUIT CRIMINAL
DOMESTIC RELATIONS
FAMILY LAW

### ERNIE LEE MAGAHA CLERK OF THE CIRCUIT COURT AND COMPTROLLER ESCAMBIA COUNTY, FLORIDA

. AUDITOR . ACCOUNTANT . EX-OFFICIO CLERK TO THE BOARD . CUSTODIAN OF COUNTY FUNDS .

FINANCE
JURY MANAGEMENT
GUARDIANSHIP
HUMAN RESOURCES
JUVENILE DIVISION
MARRIAGE
MENTAL HEALTH
MANAGEMENT INFORMATION SYSTEMS
OFFICIAL RECORDS
ONE STOP
OPERATIONAL SERVICES
PROBATE DIVISION
TRAFFIC DIVISION
TRASSURY

#### MEMORANDUM

TO:

**Honorable Board of County Commissioners** 

FROM:

Ernie Lee Magaha

Clerk of the Circuit Court & Comptroller

By:

Patricia L. Sheldon, CPA, CGFO, CPFO, CPFIM

atricia L. Sheldon

Administrator for Financial Services
Clerk of the Circuit Court & Comptroller

DATE:

April 14, 2011

SUBJECT:

March 2011 Investment Report

011 APR 14 P 2: 35

#### **RECOMMENDATION:**

That the Board accepts, for filing with the Board's Minutes, the Investment Report for the month ended March 31, 2011, as required by Ordinance 95-13.

The total portfolio earnings for the month of March equaled \$139,517. The short term portfolio achieved an average yield of .34% benchmarked against the Standard & Poor's Government Investment Pool 30 Day index yield of .08%. The core long-term portfolio achieved an average Yield to Maturity at Cost of 1.19% benchmarked against the Merrill Lynch 1-3 Yr. Treasury Index of (.07%).

All investments included in the County's portfolio are in compliance with the County's Investment Policy.

Please do not hesitate to call me at 595-4825 if you have any questions.

PLS/nac





ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

INVESTMENT PORTFOLIO SUMMARY REPORT FISCAL YEAR 2010-2011 As of March 31, 2011

# PORTFOLIO COMPOSITION

		0.08%	Benchmark S&P GIP Index 30 Day:	
\$119,711	0.34% YTD Earnings:	0.34%	Short Term Portfolio Yield:	
100%	\$ 123,695,753	123,719,653	Total Short Term Portfolio Assets:	
16%	20,000,000	20,000,000	Certificates of Deposit	
36%	44,976,100	45,000,000	Federal AgencyDiscount Notes	
. 0%	į		U S Treasuries	Accounts
8%	10,001,248	10,001,248	State Board of Administration	Money Market
23%	27,849,187	27,849,187	Money Market Accounts	
17%	\$ 20,869,218	20,869,218	Bank Accounts \$	
Percent	Market Value	Par Value	SHORT TERM PORTFOLIO (Maturities < or = to 1 Year) P	SHOR

Federal AgencyDiscount\_ Notes 36%

U S Treasuries 0%

State Board of — Administration 8%

CDs 16%

Bank Accounts 17%

Short Term Portfolio Sector Allocation

8% Corp Notes/Muni Bonds

7% Comm Paper

**2% MMA** 

36% U S Treas Bond/Note

Long Term Core Portfolio Sector Allocation

47% Fed Agency Bond/Note -

0% Fed Agency Discos

		-0.07%	CORE Portfolio Yield to Maturity at Market: Benchmark Merrill Lynch 1-3 Yr Treasury Index:
\$ 667,225	1.19% YTD Earnings: \$	1.19%	CORE Portfolio Yield to Maturity at Cost:
			The second secon
100%	\$103,586,872	\$102,207,800	Total Managed CORE Assets:
2%	1,988,800	1,988,800	Federated Govt Money Market Fund
7%	7,318,608	7,319,000	Commercial Paper
8%	9,108,329	8,650,000	Corporate Notes/Muni Bonds
47%	48,823,506	47,910,000	Federal Agency Bond/Note
0%		•	Federal Agency Discount Notes
0%			US Treasury Bill
36%	\$ 36,347,628	\$ 36,340,000 \$	US Treasury Bond/Notes
Percent	Market Value	Par Value	LONG TERM CORE PORTFOLIO (Maturities > 1 Year):

0% U S TBIII

Total Portfolio: \$ 225,927,453 49 227,282,625

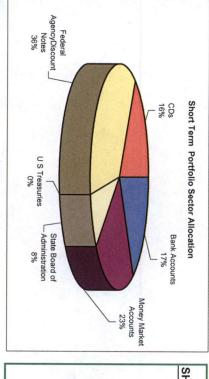
**Current Month Earnings:** Year to Date Earnings: \$ 786,935 139,517

4/21/2011 CR I-1D



# ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS INVESTMENT PORTFOLIO SUMMARY REPORT FISCAL YEAR 2010-2011 As of March 31, 2011

# PORTFOLIO COMPOSITION



		0.08%		Benchmark S&P GIP Index 30 Day:
\$119,711	0.34% YTD Earnings:	0.34%		Short Term Portfolio Yield:
100%	\$ 123,695,753	123,719,653	↔	Total Short Term Portfolio Assets:
16%	20,000,000	20,000,000		Certificates of Deposit
36%	44,976,100	45,000,000		Federal AgencyDiscount Notes
0%	į			U S Treasuries
8%	10.001,248	10,001,248		State Board of Administration
23%	27,849,187	27,849,187		Money Market Accounts
17%	\$ 20,869,218	20,869,218	S	Bank Accounts
Percent	Market Value	Par value		CHOICH LEICH LOCKLY OF COMMERCIALITIES - OF - FO LI TEGIT

		1.25% -0.07%	CORE Portfolio Yield to Maturity at Market: Benchmark Merrill Lynch 1-3 Yr Treasury Index:
\$ 667,225	1.19% YTD Earnings: \$	1.19%	CORE Portfolio Yield to Maturity at Cost:
100%	\$103,586,872	\$102,207,800	Total Managed CORE Assets:
2%	1,988,800	1,988,800	Federated Govt Money Market Fun
7%	7,318,608	7,319,000	Commercial Paper
8%	9,108,329	8,650,000	Corporate Notes/Muni Bonds
47%	48,823,506	47,910,000	Federal Agency Bond/Note
0%			Federal Agency Discount Notes
0%		•	US Treasury Bill
36%	\$ 36,347,628	36,340,000 \$	US Treasury Bond/Notes
Percent	Market Value	Par Value	LONG LEXIN CORE POR IFOLIO (Maturities > 1 Year):

0% U S TBill

8% Corp Notes/Muni Bonds-

7% Comm Paper\_\_\_

2% MMA

36% U.S. Treas Bond/Note Long Term Core Portfolio Sector Allocation

47% Fed Agency Bond/Note

0% Fed Agency Discos

Current Month Earnings:	Total Portfolio:
49	49
139,517	225,927,453
	69
	227,282,625

Year to Date Earnings:

786,935

February 2, 2011

Patty/Cheryl -

#### Here are my comments:

- 1. Serialized CDs or CDARs
  - a. While full FDIC insurance is very good, the Florida Chapter 280 provides for FDIC insurance, collateralization of deposit and cross collateralization with the State of Florida
    - i. CDARs \$5MM CD will be split amongst at least 21 banks; the benefit to the County is that you can place this deposit with one Florida QPD bank and receive one statement. In the case that one bank goes under, the County will receive its money back from the FDIC insurance fund.
    - ii. Chapter 280 deposit. Should the bank become insolvent, FDIC insurance covers the first \$250K then the collateral pledged by the bank to the State of Florida will be liquidated to cover the remaining \$4.75MM. In case the collateral pledged falls short of the \$4.75MM then collateral from the State pool will be sold to make up for the difference.
  - b. Chapter 280 deposits at your bank are accessible daily while CDARs are invested for specific periods (three, six, nine or twelve months) and therefore inherently not as liquid as the Chapter 280 funds.
  - c. Rates are market driven and two factors are depressing yields today.
    - i. Banks have excess liquidity and are not aggressively looking for funds
    - ii. In a rising interest rate environment, banks are wanting to lock in funds for longer periods while investors want to stay shorter in order to lock in rising yields later contributing to less favorable rates for investors.
- 2. GIC or Guaranteed Investment Contracts
  - a. Primarily used for bond proceeds and was quite popular prior to the credit crisis and when the yield curve was flat (short term rates and long term rates were the same)
  - b. Since the GICs are only as good as the company offering them, the County will be exposed to any credit downgrades to the firm. Think Bear Stearns what good is a high investment rate if the GIC issuer is bankrupt?
  - c. With fewer GIC issuers and a steep yield curve, rates offered on GICs are not very competitive compared to a portfolio of individual securities in today's environment.

As your investment advisor, we are always reviewing the market to see what are the best instruments for the County's portfolio. Mr. Oliver's questions are very good and can work in the proper market. Please let me know if you have further questions.

#### Regards

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